



Terms of Reference for Consulting Services

Disability audit to determine quality of learning environment and scheme of works used by teachers

1.0. Background and Objectives

Girl Child Network in partnership with CBM Kenya Country office is implementing a three- year No One Out project in five urban slums of Nairobi (Huruma, Korogocho, Mathare, Dandora and Kariobangi areas).

The overall objective is to help enhance more dignified living conditions for the youth population living in informal settlements, on the outskirts of Nairobi (Kenya). The specific objective is to promote health, social and economic inclusion of vulnerable young population in five slums in the Eastern outskirts of Nairobi.

2.0. Scope of the work

The goal of the consultancy is; To Conduct disability audit to determine quality of learning environment and scheme of works used by teachers.

The consultancy work will be guided by four main **objectives** which will respond towards provision of education services for learners with special needs and disabilities in an inclusive education setup.

- a) Carry out accessibility audit in the 16 selected project schools in terms of physical and social environment
- b) Assess the teachers awareness on the concept of inclusive education and adequacy of teaching and learning materials
- c) Assess the level of pupils and non-teaching staff awareness on disability and inclusive education issues
- d) Assess the level of awareness of the schools BOM and the community on disability and inclusive education and their participation

Area	Public or APBET/Private	School
Dandora	APBET/Private	Pendo D Education Centre
Dandora	APBET/Private	KAG MCDC (Dandora)
Dandora	Public	Wangu Primary sch.
Huruma	APBET/Private	KAG MCDC (Huruma)
Huruma	Public	Valley Bridge Primary Sch.
Huruma	APBET/Private	Sancare Preparatory
Huruma	Public	Huruma Primary School
Kariobangi	Public	Marura Primary Sch.
Kariobangi	APBET/Private	Kariobangi Baptist

Kariobangi	APBET/Private	Jitegemea sch
Kariobangi	APBET/Private	Kariobangi PAG
Korogocho	APBET/Private	St. Johns School
Korogocho	Public	Daniel Comboni Primary Sch
Korogocho	APBET/Private	Altawoon Education Centre
Mathare	APBET/Private	Sharpener Children's Centre
Mathare	APBET/Private	Missions of Hope (Mabatini)

3.0. Methodology of undertaking the assignment

The consultant should focus on the following objectives:

a) Accessibility audit in the 16 selected project schools in terms of physical and social environment

Accessibility Auditing is a systematic way to ascertain the accessibility of the existing target building or facility. The result of the access audit is a checkpoint of the status of the accessibility of the facility's both indoor and outdoor elements. It helps duty bearers to manage any improvement actions by highlighting the areas of access concern.

The audit report should clearly record the findings of the information-gathering stage. The report should suggest possible improvements that could be made to the building/facility. These will range from minor non-structural adjustments (e.g. repositioning of furniture, choice of colour scheme, heights of signage, operational issues) to possibly major structural alterations where the skills of a technical person are required. The report will provide indication of priority ranking for suggested changes.

b) Assess the teachers awareness on the concept of inclusive education and adequacy of teaching and learning materials

This will be done by collecting data on teacher's knowledge of inclusive education and their readiness to embrace it in their working and adequacy by comparing the school population and the number of teaching and learning materials available. Additionally, it will indicate the variety of materials and their relevance to the curriculum for learners with special needs and disabilities

c) Access the level of pupils and non-teaching staff awareness on disability and inclusive education issues

This will capture the levels of awareness of disability issues among pupils and non-teaching staff and their acceptability of learning together with children's with disabilities.

e) Assess the level of awareness of the schools BOM and the community on disability and inclusive education and their participation

This need to capture the BOM as decision makers of the school on their understanding of inclusive education and their input to ensure their schools are inclusive for all to learn irrespective of their status. It will also document parents and local communities' involvement in embracing inclusive education.

4.0. Specific outputs

The consultant will develop a detailed report guided by the four consultancy objectives and covering the schools selected. The following are expected:

- a) An inception report with literature review and methodology to be used
- b) A final report indicating the process, findings, recommendations and conclusions

5.0. Time frame

The assignment is expected to run for 15 working days as follows:

Deliverable	Days	Date
Submission of technical and financial proposal	-	10 th October 2017
Contract signing and Inception report	2	13 th -14 th October 2017
Tools developments and piloting	2	16 th -17 th - October 2017
Data collection	6	18 th ,19 th ,23 rd ,24 th ,25 th ,30 th
Draft one report	2	31 st October and 1 st Nov 2017
Compilation of final report	4	2 nd ,3 rd 6 th , 7 th November 2017

6.0. Qualifications

- Bachelor’s Degree in Education (specialization on Special Needs Education) Holders of Masters Degree will be added advantage
- Experience in similar or related research assignment
- Experience with working in special needs education/inclusive education programs
- Ability to carry out the assignment and deliver the final report within the stipulated period of time

7.0. Reporting

The selected consultant will work closely with the Director of Programs and the project team

8.0. Logistics

All the logistic costs related to the assignment shall be met by the consultant.

9.0. Expression of interest

Interested consultants/firms should send their technical and financial proposals attaching all the necessary documents (statutory, personnel and proof of previous work) to reach the office on or before October 13th October, 2016. The sealed envelope addressed to:

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